

Discussion: CAB Vacancies

- ✓ Board voted to accept resignation to alternate seat and to recommend the appointment of Awichu Akwanya to Economically Disadvantaged Sector in Central Region. CAP staff will prepare Board Letter for official BOS appointment.
- ✓ Marsha McKay's application for East County/Public Sector pending Maria Mendoza's resignation letter.
- ✓ Clerk of the Board requires a resignation letter from previous board member before it will process an application to fill a Board seat.

- ✓ Filipa Rios' (North Coastal/Public Sector) BOS confirmation is scheduled for June 14, 2011 meeting.
- ✓ CAB recommended updating the CAB interest list to fill future vacancies.
- ✓ Applications for CAB positions are held for two years.
 - **Public Sector:** BOS represent five districts. CAB appointments are reviewed and confirmed by BOS.
 - **Private Sector*:** Represent private agencies and CAB reviews, interviews and makes recommendations to fill these seats.
 - **Economically Disadvantaged Sector*:** Represented by community members. Application process is the same as for private sector.
 - *Appointments to CAB must all be confirmed by the County, Board of Supervisors through the regular meeting process. .
- ✓ CAB's guest, Ann Durham – Possible candidate to fill East County/Economically Disadvantaged Sector. Mr. Cornelius Bowser submitted application, but formal interview is pending.
- ✓ Nominating Committee interviewed Ann Durham. Recommendation/discussion will be made to full CAB at June 2011 meeting.
- ✓ CAB's guest, Mark Tran lives and works in City Heights, and is interested in serving an alternate for the Economically Disadvantaged/Central Region.
- ✓ CAB elected new Executive Committee: Ana Briones-Espinoza, Scott Suckow and Denise Reed. New appointments are effective July 1, 2011.
- ✓ CAB members attendance is very important. CAB Chair will be notified of excessive member absences to address timely and ensure coverage for quorum.

Outreach Guidelines

- To create and publish a standard language document for CAB recruitment, the board has to agree on and vote to then forward to County's Media and Public Affairs for review and approval.
- CAB By-Laws: Article 2, Section D provides the guidelines for how to fill the vacancies, what is required and what can and cannot be done. Press Releases, Public Notices, CAP Newsletter, etc., are allowed.
- Ana Briones-Espinoza will have lead for the Public Relations/Outreach AD HOC Committee. Jeannine Nash, Rebecca Baez and Sonia Ruiz will be part of that committee. CAP staff will provide support. Ad HOC meetings will be held as needed and can be done remotely.

CAP By-Laws:

- ✓ Language change needed regarding live/work guidelines. Target for BOS approval is August. The U.S. Code differs from California's so the language must be changed on the By-Laws.
- ✓ CAB requested research to possibility of holding bi-monthly CAB meetings.

Juana Duenas brief CAB as follows:

- Juvenile Diversion Board Letter Approval: Contract was to expire June 30, 2011. Funding was identified. A Sole Source letter will be prepared the program will continue until September 30, 2011. A board letter will be prepared possibly in August if the program is to continue. CAB approved Board Letter.
- State Audit finding prompted that a monthly memo be sent to CSD regarding CAB's outreach activities and the status of vacancies.
- 50% budget cut very likely for CSBG funding. Future CSBG funding may require competitive procurement through a Request for Proposal (RFP).CAP programs would be impacted.
- CAP has met with contractors and is sharing information coming from the state.

Director's Report:

Sylvia Melena

- CAB members may access information regarding State bills at: <http://www.leginfo.ca.gov/bilinfo.html>
- Funding: Looking to reallocate dollars saved from contractors that did not utilize all their funding into the different CAP programs. The THRIVE Initiative Coordinator is one example. We hope to partially fund this position and some of the interns. United Way is applying for a VITA grant which may cover 50% of the funding.

- ✓ The EITC coalition brought in 8.1 million dollars this year.
- ✓ 42 thousand tax returns = \$25 million in tax returns. It is important to promote the free VITA

- sites to the community.
- ✓ Financial literacy has always been part of EITC.

Action Items:

- Juana will research why the Public Sector does not require CAB alternates.
- Paul Moose to notify Juana regarding move from Ocean Beach to East County.
- Corinne Rodriguez to send link <http://www.leginfo.ca.gov/bilinfo.html> to CAB.

Announcements None

Adjournment

7:15 PM

Moved: Sonia Ruiz

Second: Ana Brionez-Espinoza

Approved by Consensus

Minutes approved by:

Jasmin Kirkland, Chair

Date

Can you double check spelling of bylaws and ensure consistency in document? How is it spelled in the bylaws?

Thanks.